



## **Client rights and responsibilities**

### Client Rights

- To be treated with respect and dignity.
- To receive high quality services based on evidence and standards.
- To receive culturally safe and competent services.
- To have information kept confidential within the limitations listed above.
- To know what will be written in your records, and to know who else can read your records.
- To have input, to agree/ disagree with the assessment, goals and intervention plan.
- To have your goals and intervention plan reviewed regularly.
- To be advised of the consequences of your refusal to participate in your treatment plan if your treatment is mandated and/or if your service provider believes your non participation could put you at risk.
- To stop receiving services if your circumstances make it difficult to continue or you think it is no longer helpful.
- To be referred to another service if the therapist is unable to meet your needs.

### Client Responsibilities

It is your responsibility to:

- Participate in your intervention.
- Provide information on your current issues.
- Follow the program guidelines.
- Telephone and reschedule when you are unable to keep your appointment.
- Reschedule if you are under the influence of alcohol or other drugs.
- Be aware that if you are under the influence of alcohol or other drugs, your service provider may use his/her discretion to continue or discontinue the session at that time.

### Limitations of Confidentiality

Consulting with other specialists within your circle of care may be necessary to offer a comprehensive treatment. In this case, you will be asked to sign and “Consent to share information” form. This gives permission for your OT to share pertinent information with other service providers and organizations about treatment outcomes and goals. This consent may be revoked at any time.

For accountability purposes, file information may be reviewed by the College of Occupational therapists of Nova Scotia (COTNS).

### Legal Limitations of Confidentiality

1. In the event that the service provider receives a court subpoena requiring information on a client, such information will be provided.
2. If the client threatens to harm him/herself or someone else and the service provider believes this to be a serious threat, information must be shared with the appropriate person(s).
3. If the service provider is made aware of, or suspects a child/children under the age of sixteen (16) is being abused or neglected and/or living in a situation where there is violence, that information will be provided to Child protection services



*I have read or had read to me' Client Rights, Limits of Confidentiality, Legal Limits of Confidentiality and Client Responsibilities'. I had the opportunity to ask questions and I understand and agree with the conditions listed in the above mentioned sections of this form. I hereby consent to services for (clients name) \_\_\_\_\_ by Marcia-Lisa Dennis, OT Reg. (NS.) of Lisa' Holistic Rehab*

\_\_\_\_\_  
Signature of Client or Person Authorized to Sign in Lieu of Client

\_\_\_\_\_  
Date

\_\_\_\_\_  
Relationship to Client

\_\_\_\_\_  
Occupational Therapist

\_\_\_\_\_  
Date